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EXAMINEE NO.

TO BE ACCOMPLISHED BY THE SCHOOL PRINCIPAL/ REGISTRAR ONLY.

(PRINT ALL INFORMATION ASKED FOR)

This confirms that _____
(FAMILY NAME) (FIRST NAME) (MIDDLE NAME)

is enrolled in _____
(Name of School and School ID number)

as a Grade ____ pupil for the School Year 2017 – 2018. He/ She is a candidate for graduation in March/ April 2018. Below is a report of his/ her grades based on the following Grading Scale of our school.

SUBJECTS	GRADE V (FINAL GRADE)	GRADE VI	
		1 ST QUARTER	2 ND QUARTER
SCIENCE			
ENGLISH/ LANGUAGE			
READING			
MATHEMATICS			

- Notes: 1. If grades are in letters, please write opposite each letter the numerical equivalent.
2. For transfer students, please attach a signed and certified, legible photocopy of the applicant's Permanent Elementary School Records (Form 137) for the other school/s signed by the official signatory and accompanied by the school's Grading Scale.

SCHOOL'S FIRST DAY OF CLASSES (mm/dd/yy): ____ / ____ / ____

SCHOOL'S GRADING SCALE

(Range of Grades given by the School to its Pupils)

School's Highest Passing Grade	
School's Lowest Passing Grade	
School's Lowest Failing Grade	

I certify the completeness and correctness of this record.

(Principal's Signature Over Printed Name)

School's Contact No.: _____

School's Email Address: _____

- Affixed here is the school dry seal
 This school has no dry seal